



PROOF SIGN-OFF

Date: _____ Customer: _____

Please thoroughly check this proof for accuracy. Please note all changes in the space below and fax this form to the number listed below.

We make every effort to ensure that your piece is edited for spelling & grammar errors. However, it is ultimately the responsibility of the customer to approve a promotion for print. Please be sure to check the following key points of your piece before you sign-off on printing:

- | | |
|--|---|
| <input type="checkbox"/> Address | <input type="checkbox"/> Offer |
| <input type="checkbox"/> Phone # | <input type="checkbox"/> Expiration Date |
| <input type="checkbox"/> Website (if applicable) | <input type="checkbox"/> Amenities/Services Offered |

Requested Changes or Comments:

PLEASE CHECK ONE

- OK TO PRINT
- OK TO PRINT WITH CHANGES NOTED
- SEE ANOTHER PROOF WITH CHANGES

SIGNED: _____ DATE: _____